

NATIONAL ABORIGINAL ACHIEVEMENT FOUNDATION



Aboriginal Health Careers Bursary & Scholarship Awards

Deadline: June 1, 2009

Application Package

(Updated April 2009)

NATIONAL ABORIGINAL ACHIEVEMENT FOUNDATION



Health Santé
Canada Canada

Aboriginal Health Careers Bursary & Scholarship Awards

Deadline: June 1, 2009

Application Guidelines

INSTRUCTIONS

- Read the Application Guidelines carefully **before** you complete the Application Form.
- If you have any questions, please call the Education Department at the National Aboriginal Achievement Foundation by telephone at 1-800-329-9780 or by email at education@naaf.ca.
- Application Forms for the Aboriginal Health Careers Bursary & Scholarship Awards may be downloaded from our Web site at www.naaf.ca

BACKGROUND

THE NATIONAL ABORIGINAL ACHIEVEMENT FOUNDATION (NAAF) is a nationally registered charity with a mandate to provide financial support to First Nations, Inuit and Métis individuals who are pursuing education and professional development.

HEALTH CANADA: The purpose of the Aboriginal Health Careers Bursary & Scholarship Awards is to increase the number of First Nations/Inuit/Métis people working in First Nations/Inuit/Métis health fields. Health Canada selected NAAF to administer its Health Careers Bursary & Scholarship Program that assist Canadian resident First Nations, Inuit & Métis students in pursuing education opportunities leading to professional health careers.

APPLICATION DEADLINE

The deadline for the submission of applications is June 1st of each year. Fully completed application packages must contain current information and be post-marked, in the mail or dropped off at a NAAF Office by June 1.

NO EXCEPTIONS! NOTE: Applications that are post-marked after the deadline date will not be reviewed.

WHO CAN APPLY?

You are eligible to apply for financial assistance if you are:

- A Canadian resident Aboriginal individual who is either First Nation status or non-status (as recognized by the Federal Government), Inuit or Métis. In these guidelines non-status First Nation means a person who is not registered on the Government of Canada's Indian Band Registry List, however, is a direct descendant of a parent(s) or grandparent(s) who is on the Government of Canada's Indian Band Registry List and holds a valid Certificate of Indian Status card.
- Enrolled as a full-time student at the post-secondary level in a program of study that is a minimum of two academic years - at an accredited university, college or CEGEP and pursuing a certificate, diploma or degree; there is an exception made for one-year upgrading or certification programs such as nurse practitioner after a Bachelor of Science in Nursing;
- Studying a branch of the health sciences such as: nursing, medicine, dentistry, pharmacy, lab technology, physiotherapy, dietetics, nutrition, health administration, and public health policy.

Financial assistance is not provided for:

- ✘ Undergraduate studies outside of Canada;
- ✘ Studies in psychology, social work, counseling, massage therapy, or optometry – Students in these programs should apply to the NAAF Post Secondary Education Program. The deadline for that program is June 1.
- ✘ Programs of study in Chinese medicine.

DEFINITION OF BURSARIES & SCHOLARSHIPS

Bursaries: Bursary awards do not have to be repaid. The intent of bursary awards is to support applicants who clearly demonstrate the need for financial assistance. All applications are assessed in accordance with established criteria.

Scholarships: Scholarships do not have to be repaid. The intent of scholarships is to provide awards to applicants in the Aboriginal Health Careers Program who demonstrate academic merit with marks of 80% or higher. Applicants must also provide evidence of involvement and contribution to the Aboriginal community and suitability and commitment to health careers.

AMOUNT OF BURSARY AWARDS

Bursaries: There is no set amount for bursaries – every applicant is assessed individually. The level of financial assistance varies according to the assessed financial need of applicants, the number of applicants, and the availability of funds for allocation. Increasing numbers of students – faced with rising education costs – are

applying for higher levels of financial assistance, which places real strains on the existing resources. Very few applicants receive the full amount of their requests, therefore, it is necessary and wise to explore all other possible sources of revenue to complement any award received from the Aboriginal Health Careers Bursary & Scholarship Program. Submitting an application does not guarantee that an applicant will receive funding.

Scholarships: Individual scholarship awards are provided in the amount of \$1,000 and qualified individuals may only be allocated one scholarship per fiscal period.

APPLICATION PROCESS

Conditions:

- 1) Awards are provided for the academic year that begins in the fall term (September) of the year of the application and continues through the following year to the end of the winter term, or the spring term, or the summer term.
- 2) Each application is for a single school year only. All students must complete a current application form for each year they wish to receive a bursary award. If you have questions, you are encouraged to contact the Education staff for assistance.
- 3) Applicants will only be contacted by Education staff should there be questions about their application package.
- 4) Applicants are requested to advise Education staff of any changes to their mailing address, telephone numbers, or related contact information throughout their studies.
- 5) Applicants are required to provide notification of change of circumstances that may impact their program of studies.
- 6) Applicants applying for bursary awards must complete all sections of the application form.
- 7) Applicants applying for scholarship awards only are not required to complete Sections 6A – 6E relating to “**Financial Need – Budget**” on the application form. All other sections must be completed.
- 8) Applicants must provide the following documents with their application forms.
 - Proof of First Nations (as recognized by the Federal Government), Inuit or Métis status** – all applicants must have a valid Band/Treaty; valid Métis membership card; or valid Inuit Beneficiary card and provide a photocopy of both the front and back of the card. Students who are non-status First Nation must send a photocopy of the card issued to parents or grandparents along with the long-form birth certificate(s) or baptism certificate(s) clearly showing the relationship to person on the band card.
 - Two completed Applicant Assessment Forms**
 - Recent Resume or Curriculum Vitae (CV)**
 - Recent Electronic Colour Photo** (head and shoulders) that can be used on NAAF’s website, for advertising or in promotional materials
 - A Letter of Personal Introduction** to the Jury (minimum of 750 words, maximum of 1,500 words) that includes the following:
 - Applicants, applying to NAAF for the very first time are asked to:**
 - a. State your reason for choosing your field of study, provide views on the state of First Nations, Inuit and Métis health care, its challenges and the role you hope to play in meeting those challenges.
 - b. Tell us why you are passionate about this field of study and committed to completing this program.
 - c. State your hopes and dreams regarding your future career and employment.
 - d. Include any special circumstances that you think the Jury should give consideration to in reviewing your application
 - Applicants previously funded by NAAF, are asked to provide the following information:**
 - a. Explain how the knowledge and skills that you have acquired over the last school year have contributed to your commitment to your field of study – how has it changed?
 - b. Identify the new challenges and successes that you have experienced during the academic year.
 - c. What important lessons have you learned?
 - Confirmation of Enrolment**, however, if this information is not available at the time the application package is due, applicants can provide a copy of their letter of acceptance and must provide confirmation of enrolment to NAAF in order for their award to be released.
 - Original Official Transcript of your most recent marks** or record of studies, however, if this information is not available at the time the application package is due, applicants can provide unofficial marks of their most recent studies and must provide the official transcript in order for their award to be released.
 - Letter from Band/Post Secondary Education Office or Support Organization** – Applicants, who applied to their community for post secondary education funding and their request was denied, must provide a letter from their community organization indicating that funding was not available to them.
 - Verification of Tuition & Fees** - from school calendar, brochure, web-account or web page.

JURY COMPOSITION & JURY ASSESSMENT CRITERIA

Jury Composition: Applications are reviewed by a Jury of First Nations, Inuit and Métis health career professionals and employees in health career occupations. Fair representation based on geographic location and First Nations, Inuit & Métis affiliation is considered when inviting Jurors to the process. Jury members change for every review.

Jury Assessment Criteria: When assessing applications, the Jury uses the following criteria.

- Demonstrated financial need and contribution to education costs.
- Evidence of involvement and contribution to First Nations, Inuit or Métis community.
- Evidence of suitability and commitment to field of study.
- Demonstrated academic merit and performance.

NOTIFICATION

- A list of successful applicants will be posted on the NAAF website within two weeks of the Jury.
- Successful applicants will be provided email notification and be advised to contact the NAAF office to ensure all documentation has been submitted so that awards can be released without delay.
- Applicants not selected to receive an award will receive written notification from NAAF Education staff that outlines why no bursary was awarded.
- All applicants successful or otherwise will receive written notification of the Jury decision regarding their individual application.

SUCCESSFUL BURSARY AWARD RECIPIENTS

- Awards allocated must be used for the program of study and the academic year specified on the application form.
- Awards are deemed as income by the Canada Customs and Revenue Agency and must be reported as such. You will receive a T4A form from NAAF in the amount of your award.
- If you receive an award, upon completion of your school year, you **must** complete the Financial Report Form that is available on the NAAF website.
- When submitting the completed Financial Report Form to NAAF, please attach the following:
 - Photocopies of receipts for books, course materials, tuition, or other receipts that are directly related to your education costs; and
 - Final grade transcripts that cover the school terms/sessions for which you received an award; if the transcripts are not available at the time of submission, please forward to NAAF as soon as they are available.
- The Financial Report **must** be forwarded to NAAF:
 - no later than one month after studies end; OR
 - it may be included with your application, if you are reapplying for the next year of study.
- Please keep a copy of your financial report and be prepared to produce it, if requested. **Only those students who have submitted a report within the allowable time will be eligible for consideration for bursary awards in subsequent years.**
- All awards are a matter of public record and are published on the NAAF website at www.naaf.ca.
- Photos received may be published on NAAF's website, in our brochure or in our corporate communications.
- Students whose letters contain thoughts that may inspire other students are frequently selected – with appropriate credit given – for NAAF's Building Brighter Futures Brochure.
- Health Canada may choose to publish your name and photo as well as acknowledge and congratulate your scholastic achievements publicly. Accordingly, NAAF provides recipient contact information to Health Canada.

CHECKLIST – Have you included the following in your Application Package?

A fully completed application package includes the following items.

1. One current NAAF Aboriginal Health Careers Application Form fully completed and signed in the designated areas, completed either manually or electronically.
2. Proof of First Nation, Inuit or Métis status.
3. Original Official Transcripts from your present or most recent academic program.
4. Two completed Applicant Assessment Forms.
5. Letter of Personal Introduction (minimum 750 words, maximum 1,500 words).
6. A current Resume or Curriculum Vitae (CV).
7. A Recent & Clear Colour Electronic Photograph.
8. Confirmation of enrolment.
9. Verification of Tuition & Fees.

10. Letter from Band/Post Secondary Education Office or Support Organization if funding not available.
11. Financial Report Form if you received an award the previous year and have not yet forwarded it to NAAF.

NAAF encourages all applicants to submit completed application packages, however, notes that some documentation is not available at the time the application package is due, NAAF makes the following concessions:

MANDATORY DOCUMENTS DUE JUNE 1, 2009 – NO EXCEPTIONS – OR APPLICATION REMAINS INCOMPLETE AND WILL NOT BE REVIEWED BY JURY:

1. One current NAAF Aboriginal Health Careers Application Form fully completed and signed in the designated areas, completed either manually or electronically.
2. Proof of First Nation, Inuit or Métis status.
3. Letter of Personal Introduction (minimum 750 words, maximum 1,500 words).
4. A current Resume or Curriculum Vitae (CV).
5. A recent & clear colour Electronic Photograph (for use in promotional material).
6. Two completed Applicant Assessment Forms.
7. Unofficial marks from your present or most recent academic program.
8. Letter of acceptance or offer of admission into a program.
9. Tuition & fees for the program from the previous academic year if current year fees & tuition are not yet published.
10. Financial Report Form if you received an award the previous year and have not yet forwarded it to NAAF.

THE FOLLOWING DOCUMENTS ARE TO BE SUBMITTED BEFORE YOUR CHEQUE WILL BE ISSUED:

11. Original Official Transcripts from your present or most recent academic program.
12. Confirmation of enrolment as a full-time student that coincides with the timeframe in your application to NAAF -- Fall 2009 and/or Winter 2010 and/or Spring 2010 and/or Summer 2010.
13. Verification of Tuition & Fees
14. Letter from Band/Post Secondary Education Office or Support Organization if funding not available

SUBMITTING THE APPLICATION PACKAGE

- Keep a copy of your application package for your personal records.
- Print your name clearly on each piece of documentation being submitted.
- Please paper clip your documents together – no staples.
- Application packages can be sent by mail, courier, or submitted in person – no faxes or emails.
- Applications must be postmarked on or before the deadline date of June 1, 2009 to be eligible for Jury.

NOTE: NAAF does not return any documents or materials to applicants.

- Forward all information to:

National Aboriginal Achievement Foundation
Attention: Education Department
P.O. Box 759, 2160 Fourth Line, Ohsweken, Ontario, N0A 1M0
You may otherwise contact NAAF via:
Tel: 519.445.3020 Toll Free: 1-800-329-9780
Email: education@naaf.ca Website: www.naaf.ca

NATIONAL ABORIGINAL ACHIEVEMENT FOUNDATION



**Aboriginal Health Careers
Bursary & Scholarship Program
Deadline: June 1, 2009**

Application Form

Be sure to read the Application Guidelines before completing this form and do not forward the Application Guidelines with your Application Package. The information you provide on the Application Form must be up-to-date, accurate, and complete.

Section 1 - INFORMATION SOURCE

How did you learn about this award? (Check as many as applies)

- | | | | |
|---|--|--|--|
| <input type="checkbox"/> College/University | <input type="checkbox"/> Community Agency | <input type="checkbox"/> Family Member | <input type="checkbox"/> Financial Aid Office |
| <input type="checkbox"/> Friend | <input type="checkbox"/> Guidance Counselor | <input type="checkbox"/> In remote community | <input type="checkbox"/> In rural community |
| <input type="checkbox"/> In urban community | <input type="checkbox"/> Magazine | <input type="checkbox"/> Newspaper | <input type="checkbox"/> Poster, Brochure, Flyer |
| <input type="checkbox"/> Previous Recipient | <input type="checkbox"/> Radio | <input type="checkbox"/> Teacher/Professor | <input type="checkbox"/> Website |
| <input type="checkbox"/> Blueprint For the Future Career Fair | <input type="checkbox"/> Other (Please identify) _____ | | |

Section 2 - PERSONAL and CONTACT INFORMATION

Family Name	Given Name(s)	S.I.N. (must be provided)		Gender <input type="checkbox"/> Male <input type="checkbox"/> Female
		Date of Birth (dd/mm/yy)	Current Age	
Address While in School:				
Street Address				
City	Province/Territory/State	Postal Code/Zip Code	Telephone	
Permanent/Home Mailing Address: <input type="checkbox"/> Same as above				
Street Address				
City	Province/Territory	Postal Code	Telephone	
Mailing address you would like us to use: <input type="checkbox"/> School <input type="checkbox"/> Permanent	E-mail Address			
	Alternative E-mail Address			

Section 3 – EDUCATION

Identify institution you plan to attend?	Is this your last year in this program? <input type="checkbox"/> Yes <input type="checkbox"/> No	What year of study are you entering? (year bursary award will be applied to) <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6
Admission confirmed? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Length of program (in years)? <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6	Identify the Degree/Diploma that you will receive upon graduation. <input type="checkbox"/> Graduate Degree <input type="checkbox"/> Certificate <input type="checkbox"/> Undergraduate Degree <input type="checkbox"/> Diploma <input type="checkbox"/> Other, specify _____	Year you will complete your program?
Start date this academic year (mm/yy)	Finish date for this academic year (mm/yy)	What job/career/occupation do you hope to have when you graduate?

Please list the last three schools, colleges, or universities that you have attended.

FROM (mm/yy)	TO (mm/yy)	NAME OF INSTITUTION	PROGRAM	Degree/Diploma Granted
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

GRADE POINT AVERAGE **--- FOR NAAF OFFICE USE ONLY ---**

Most recent grade average is _____ out of a possible _____ OFFICIAL GRADE TRANSCRIPT MANDATORY.

Section 4 – PREVIOUS NAAF SUPPORT

How much financial assistance have you received from NAAF in the past?

2008/09 \$ _____ \$2007/08 _____ \$2006/07 _____ \$2005/06 _____ Specify Other Years \$ _____

REMINDER: If you received an award from NAAF prior to this application, the Financial Report Form must be submitted before this application can be considered for funding.

Section 5 - ABORIGINAL HERITAGE

Are you an Aboriginal Veteran? <input type="checkbox"/> Yes <input type="checkbox"/> No	Are you related to an Aboriginal Veteran? <input type="checkbox"/> Yes <input type="checkbox"/> No									
	State name of Veteran and your relationship									
Aboriginal Ancestry: <input type="checkbox"/> Status First Nation <input type="checkbox"/> Non-Status First Nation <input type="checkbox"/> Métis <input type="checkbox"/> Inuit	Nation: e.g. Cree, Ojibway, etc.									
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Name of Reserve (if applicable)</td> <td style="width: 15%;">Province/Territory</td> <td style="width: 25%;">Membership #</td> </tr> <tr> <td>Name of Métis Association (if applicable)</td> <td>Province/Territory</td> <td>Membership #</td> </tr> <tr> <td>Name of Land Claim Organization (if applicable)</td> <td>Province/Territory</td> <td>Membership #</td> </tr> </table>	Name of Reserve (if applicable)	Province/Territory	Membership #	Name of Métis Association (if applicable)	Province/Territory	Membership #	Name of Land Claim Organization (if applicable)	Province/Territory	Membership #
Name of Reserve (if applicable)	Province/Territory	Membership #								
Name of Métis Association (if applicable)	Province/Territory	Membership #								
Name of Land Claim Organization (if applicable)	Province/Territory	Membership #								

Section 6A - DETERMINING FINANCIAL NEED - BUDGET

- For the current school year, from the start date to the end of the school period (depending on your program of study this may be 8, 10, or 12 months). Provide a summary of the financial resources/income anticipated and estimated financial expenses using the tables provided.
- Married and common-law students should indicate their total family income (after tax and other compulsory deductions) and total family expenses.
- NAAF encourages all students to make a personal financial contribution to the costs of their education.
- Your budget must include a projection of income. Budgets that list only expenses without a projection of income will be deemed incomplete and will not be presented to the Jury.

Residency While in School *(Check all that apply)*

- On my own With my parent(s) Student residence Subsidized housing
 With Roommate(s) With spouse or common law partner With child(ren)

Current Marital Status

- Single Married Common Law Divorced Separated Widowed/Widower

Dependants

Number of dependants 18 and under: 0 1 2 3 4 5 6 7 and over

List ages of dependants: _____

Current Employment: Currently Working: Full Time Part-Time Occasionally Not Working

Employment while in school: While in school, I will work part time. Yes No Not Sure

Transportation

- During the school year, I will use public transportation Yes No
- During the school year, I will drive a motor vehicle Yes No
- Do you own a motor vehicle? Yes No
- If yes, what year is the motor vehicle? _____ What model? _____
- What is your monthly vehicle payment? \$ _____
- What is your insurance payment while in school? \$ _____

Student Loan(s)

- Do you have a prior student loan? Yes No
- What is the total amount of all government student loans that you have outstanding? _____
- Do you intend to apply for a student loan for this coming school year? Yes No
If yes for what amount? _____
If yes, has your application been approved? Yes No

Line of Credit

- Do you have a line of credit? Yes No
- What is the total amount of Line of Credit? \$ _____
- What amount is currently available for use? \$ _____
- What is your monthly payment? \$ _____

Other Bursaries & Scholarships

- Have you applied or do you plan to apply for other bursaries / scholarships? Yes No
- Please list below

Bursary/Scholarship	Amount	
_____	_____	<input type="checkbox"/> Confirmed <input type="checkbox"/> Confirmation Pending <input type="checkbox"/> Unsuccessful
_____	_____	<input type="checkbox"/> Confirmed <input type="checkbox"/> Confirmation Pending <input type="checkbox"/> Unsuccessful
_____	_____	<input type="checkbox"/> Confirmed <input type="checkbox"/> Confirmation Pending <input type="checkbox"/> Unsuccessful
_____	_____	<input type="checkbox"/> Confirmed <input type="checkbox"/> Confirmation Pending <input type="checkbox"/> Unsuccessful
_____	_____	<input type="checkbox"/> Confirmed <input type="checkbox"/> Confirmation Pending <input type="checkbox"/> Unsuccessful

Section 6B – FINANCIAL RESOURCES-INCOME

Identify your sources of financial income: on a monthly basis and calculate the total amount for the number of months in your program for the school year (NOTE: Multiply the monthly amount by only one amount – 8, 10 OR 12 months). If your program is a different length of time, please specify and calculate.

INCOME SOURCE	TOTAL AMOUNT
	Length of 2009-2010 school year in months: <input type="checkbox"/> 8 month school year; <input type="checkbox"/> 10 month school year; <input type="checkbox"/> 12 month school year; <input type="checkbox"/> Other: _____
Monthly Income from Savings or Work (after tax)	
Monthly Income from Spouse or Partner (after tax)	
Monthly Other income (please identify) _____	
Monthly Financial Contribution from Parent(s)	
Monthly Child Support	
Monthly Child Tax Benefit/Family Allowance	
Monthly Pension Income (orphan benefits, CPP)	
Monthly Social Assistance	
SUBTOTAL	
Multiply subtotal by number of months in your school year (8, 10 or 12)	
Total GST Rebates During the School Year	
Band/Community/Organization Funding for Tuition, Books and Materials <input type="checkbox"/> Confirmed <input type="checkbox"/> Confirmation Pending <input type="checkbox"/> Funding unavailable **Amounts must be provided to ensure accurate need	
Band/Community/Organization Funding for Living Expenses <input type="checkbox"/> Confirmed <input type="checkbox"/> Confirmation Pending <input type="checkbox"/> Funding unavailable **Amounts must be provided to ensure accurate need	
TOTAL SCHOOL YEAR INCOME	

Section 6C - FINANCIAL EXPENSES

- The Jury will exercise its discretion in determining whether the expenses provided are reasonable when considering the overall shortfall forwarded by the applicant. As an example, rents vary widely from city to small town, province to province and the jury takes this into account when reviewing costs;
- The budget should cover **only the months that you are in school** (May be 8,10, or 12 months).
- If you are sharing a dwelling with someone who is not a dependant, do not include the costs for the second person.
- Use the table below to identify all of your expenses for the number of months in your program for this school year.

EXPENSE TYPE	TOTAL AMOUNT
	Length of 2009-2010 school year in months: <input type="checkbox"/> 8 month school year; <input type="checkbox"/> 10 month school year; <input type="checkbox"/> 12 month school year; <input type="checkbox"/> Other: _____
SUB-SECTION A Cost of Tuition /Training for School Year **Must be completed even if receiving Band/Community/Organization Funding Cost of course materials for school year: Books \$ _____ Equipment \$ _____ Supplies \$ _____ Fees \$ _____ Other \$ _____	
SUBTOTAL SUB-SECTION A	
SUB-SECTION B Monthly Mortgage Rent or Residence Costs \$ _____ Monthly Food \$ _____ Monthly Utilities (heat, electricity, water) \$ _____ Monthly Telephone: \$ _____ Monthly Internet: \$ _____ Monthly Cable TV \$ _____ Transportation \$ _____ Bus Pass \$ _____ Parking \$ _____ Gas \$ _____ Monthly Toiletries, Personal Care, Laundry \$ _____ Monthly Childcare \$ _____ Monthly Entertainment, Recreation \$ _____ Monthly Clothing \$ _____ Mortgage Insurance \$ _____ Car Insurance \$ _____ Life Insurance \$ _____	

Gym Payment \$ _____	
Other Monthly Expenses (Please Specify)	
Other \$ _____	
Other \$ _____	
Other \$ _____	
Other \$ _____	
Monthly Debt Payments:	
Credit Card \$ _____ \$ _____ \$ _____	
Vehicle Payment (refer to answer you put in 6A) \$ _____	
Other \$ _____	
Other \$ _____	
Other \$ _____	
Other \$ _____	
<i>SUBTOTAL SUB-SECTION B</i>	
TOTAL SCHOOL YEAR EXPENSES (Add Subtotals for Sub-Section A and Sub-Section B)	

Section 6D - TOTAL FINANCIAL NEED

Calculate your total financial need by subtracting your total expenses from your total income.

$$\frac{\text{Total School Year Expenses}}{\text{Total School Year Income}} \text{ (- minus) } \frac{\text{Total School Year Income}}{\text{Total School Year Income}} \text{ (= equals) } \frac{\text{Total Financial Need for School Year}}{\text{Total Financial Need for School Year}}$$

Section 7 - ADDITIONAL INFORMATION

- If there are additional details that you wish or are requested to provide, please use this space to do so.
- Should you have circumstances that warrant special consideration, please specify below.
- It is important that a full explanation of your financial circumstances be available to the Jury.

Section 8 - INVOLVEMENT and CONTRIBUTION to the ABORIGINAL COMMUNITY

This is an award for First Nations, Inuit, and Métis peoples, therefore, your involvement/engagement/participation in the First Nations, Inuit or Métis community is of utmost importance.

Responses must be provided and limit to the space provided. Further details can be provided in the Letter of Introduction.

1. Where were you born? _____

2. Where did you grow up? _____

3. Tell us about your family and community.

4. I participate in the First Nations, Inuit and/or Métis communities by _____

5. In the future I hope to contribute to First Nations, Inuit and/or Métis communities by _____

Language:

Do you speak/read/write a First Nations, Inuit or Métis language? No Yes If yes, a little moderately fluently

Explain: _____

Do you speak/read/write French language? No Yes If yes, a little moderately fluently

Explain: _____

Section 9 - DECLARATION and CONSENT

My signature below verifies that I have read and understand the application requirements.

A fully completed application package includes the following items.

1. One current NAAF Post Secondary Education Bursary Awards Application Form fully completed and signed in the designated areas, completed either manually or electronically.
2. Proof of First Nation, Inuit or Métis status.
3. Original Official Transcripts from your present or most recent academic program.
4. Two completed Applicant Assessment Forms.
5. Letter of Personal Introduction (minimum 750 words, maximum 1,500 words)
6. A current Resume or Curriculum Vitae (CV)
7. A Recent & Clear Colour Electronic Photograph
8. Confirmation of enrolment.
9. Verification of Tuition & Fees
10. Financial Report Form if you received an award the previous year and have not yet forwarded it to NAAF.

NAAF encourages all applicants to submit completed application packages, however, notes that some documentation is not available at the time the application package is due and NAAF makes the following concessions:

MANDATORY DOCUMENTS DUE JUNE 1, 2009 – NO EXCEPTIONS – OR APPLICATION REMAINS INCOMPLETE AND WILL NOT BE REVIEWED BY JURY:

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2. Proof of First Nation, Inuit or Métis status.
3. Letter of Personal Introduction (minimum 750 words, maximum 1,500 words).
4. A current Resume or Curriculum Vitae (CV).
5. A recent & clear colour Electronic Photograph (for use in promotional material).
6. Two completed Applicant Assessment Forms.
7. Unofficial marks from your present or most recent academic program.
8. Letter of acceptance or offer of admission into a program.
9. Tuition & fees for the program from the previous academic year if current year fees & tuition are not yet published.
10. Financial Report Form if you received an award the previous year and have not yet forwarded it to NAAF.

THE FOLLOWING DOCUMENTS ARE TO BE SUBMITTED BEFORE A CHEQUE WILL BE ISSUED:

11. Original Official Transcripts from your present or most recent academic program.
12. Confirmation of enrolment as a full-time student that coincides with the timeframe in your application to NAAF -- Fall 2009 and/or Winter 2010 and/or Spring 2010 and/or Summer 2010.
13. Verification of Tuition & Fees
14. Letter from Band/Post Secondary Education Office or Support Organization if funding not available

- I have read and fully understand the guidelines that govern the application and Jury process, and I have provided answers to **all** questions which apply to me.
- I certify that all information contained on this form is true and correct. I understand that any false statements intentionally given on this application, by email, or telephone will disqualify my application and will affect my ability to access future funding.
- If I have not done so previously, I am attaching a Financial Report Form.
- I hereby give consent that NAAF is authorized to release my contact information to NAAF's sponsors (including name, telephone number, e-mail, mailing address and/or resume), so that they may contact me personally.
- I hereby give consent for NAAF to use/publish my name, photo, and relevant information on NAAF's website, in NAAF's brochure, for promotion, marketing, advertising, or in sponsor communications.

Applicant's Signature: _____ Date: _____

Section 10 – APPLICATION ASSESSMENT FORMS

Applicants are required to submit 2 applicant assessment forms completed by different faculty members, teaching assistants, sessional lecturers or practicum supervisors of the institute, college or university that the applicant is attending.



Applicant Assessment Form

BACKGROUND

The National Aboriginal Achievement Foundation (NAAF) is a nationally registered charity with a mandate to provide financial support to First Nations, Inuit and Métis individuals who are pursuing education and professional development. An important part of our Jury decision making process is to have an objective assessment of the student's academic/work abilities.

It is mandatory that this form be filled out by a faculty member, teaching assistant, sessional lecturer or practicum supervisor of the institute, college or university that the applicant is attending. If not, the application will be considered incomplete.

Once completed by the assessor, original assessment forms must be returned to the applicant to be included with their application.

Exceptions are made in the following limited circumstances.

- (1) If the upcoming year will be your first year of post secondary education, have the form filled out by your high school teachers/principal.
- (2) If you have been away from school for a period of a year or more, please have an employer or supervisor who is familiar with your work fill out the form.

IDENTIFICATION

Student Last Name:	First Name:
Assessor Last Name:	First Name:
Address	How long have you known the student/applicant?
Relationship to the Applicant	
<input type="checkbox"/> Professor <input type="checkbox"/> Sessional Lecturer <input type="checkbox"/> Faculty Member <input type="checkbox"/> Academic Advisor <input type="checkbox"/> High School Principal <input type="checkbox"/> Practicum Supervisor <input type="checkbox"/> High School Teacher <input type="checkbox"/> Teaching Assistant <input type="checkbox"/> Employer (only to be used by applicants who have been out of school for more than 1 year)	

RATING ABILITIES OF STUDENT/APPLICANT

Please rate the applicant by assessing his/her abilities in accordance with the areas listed on the chart below

Ability and Skill Areas	Outstanding	Above Average	Average	Below Average	Unable to Judge
Academic Preparedness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Oral Communication	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Written Communication	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Capacity for Independent Thinking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Industry and Reliability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Initiative and Seriousness of Purpose	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Intellectual Capacity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Problem Solving Skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Interpersonal Skills and Strengths	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overall evaluation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ACADEMIC/WORK PERFORMANCE

Please expand on the student's abilities by answering the questions below in the space provided.

To what extent are you aware of the applicant's **academic/work performance**?

Please comment on the applicant's **potential to succeed** in the chosen program of study in light of his or her past academic performance and/or work experience.

MOTIVATION AND MATURITY

Please indicate, in your opinion, if the applicant possesses the necessary **work ethic, perseverance and dedication** to their studies to succeed in their chosen program.

PERSONAL ATTRIBUTES

Please describe any **personal attributes** of the applicant that may enhance his or her ability to succeed in their chosen program.

Please describe any **personal factors** that may hinder the applicant's ability to succeed in their chosen program.

Please fill out the information below.

Name of Assessor (Please Print/Type):

Institution:

Position and Department:

Address:

Telephone: ()

Fax: ()

E-mail address:

Signature of Assessor

Date

If you have any questions feel free to contact NAAF's Education Department (toll-free) at: 1-800-329-9780

National Aboriginal Achievement Foundation
Attn: Education Department
P.O. Box 759
2160 Fourth Line
Ohsweken, Ontario
N0A 1M0

NATIONAL ABORIGINAL ACHIEVEMENT FOUNDATION



Applicant Assessment Form

BACKGROUND

The National Aboriginal Achievement Foundation (NAAF) is a nationally registered charity with a mandate to provide financial support to First Nations, Inuit and Métis individuals who are pursuing education and professional development. An important part of our Jury decision making process is to have an objective assessment of the student's academic/work abilities.

It is mandatory that this form be filled out by a faculty member, teaching assistant, sessional lecturer or practicum supervisor of the institute, college or university that the applicant is attending. If not, the application will be considered incomplete.

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Industry and Reliability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Initiative and Seriousness of Purpose	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Intellectual Capacity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Problem Solving Skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Interpersonal Skills and Strengths	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Overall evaluation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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